Advt. No. PhD-DIC-7(5)/2019

Digital India Corporation
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Digital India Corporation has been set up by the 'Ministry of Electronics & Information Technology, Government of India', to innovate, develop and deploy ICT and other emerging technologies for the benefit of the common man. It is a 'not for profit' Company under Section 8 of the Companies Act 2013. The Company has been spearheading the Digital India programme of theGovernment of India, and is involved in promoting use of technology for e-Governance/e- Health /Telemedicine, e-agriculture, e-Payments etc. The Digital India programme promotes safety and security concerns of growing cashless economy and addresses challenges confronting its wider acceptance. It also promotes innovation and evolves models for empowerment of citizens through Digital initiatives and promotes participatory governance and citizen engagement across the government through various platforms including social media.

Digital India Corporation is currently inviting applications for the following positions purely on Contract/ Consolidated basis.

S. No	Name of the Post	No. of Vacancy
1.	Senior/Principal Scientific Officer	1

Screening of applications will be based on qualifications, age, academic record and relevant experience. Digital India Corporation reserves the right to fix higher threshold of qualifications and experience for screening and limiting the number of candidates for interview. Only shortlisted candidates shall be invited for selection interviews. Digital India Corporation reserves the right to not to select any of the candidates without assigning any reason thereof.

The details can be downloaded from the official website of DIC, NeGD, MyGov, & MeitY viz. **www.dic.gov.in**, **www.negd.gov.in**, **www.mygov.in**, & **www.meity.gov.in.**

Eligible candidates may apply ONLINE: https://ora.digitalindiacorporation.in/

Job Description: Senior/Principal Scientific Officer

A. Role Summary

The Senior/Principal Scientific Officer will support the Visvesvaraya PhD Scheme in academic research evaluation, beneficiary management, and strategic execution activities related to PhD Candidates, PDFs and YFRF Awardees. The role will also provide leadership in strengthening the academic ecosystem through structured research collaboration and advanced analytics-based reporting.

Additionally, the position will lead the enhancement of the Scheme's online portal through functional direction and architectural oversight (without requiring hands-on coding), ensuring a robust technology platform supporting monitoring and evaluation workflows.

B. Key Responsibilities

1. Academic Evaluation, Beneficiary Management & Research Ecosystem Development

- Support academic evaluation processes and review of research progress, outputs, publications, patents and deliverables of PhD candidates, PDFs and YFRF Awardees.

- Maintain and manage comprehensive academic profiles and performance analytics for beneficiaries; identify risk indicators and highlight key achievements.

- Coordinate Academic Committee meetings, expert evaluations, thematic reviews and follow-up actions.

- Support creation and functioning of research collaboration groups led by YFRF awardees, enabling joint publications, prototypes, innovation outcomes and partnerships with academia/industry/R&D institutions.

- Prepare academic reports, impact assessments, quarterly/annual progress summaries and documentation for internal review, audits and policy decisions.

- Conduct knowledge sessions, workshops and academic engagement activities to strengthen scheme participation.

2. Leadership of Portal Development (Functional & Architectural)

- Provide strategic direction, functional specifications and workflow mapping for enhancements to the Visvesvaraya PhD Scheme portal.

- Guide the development team in requirements alignment, UI/UX improvement, module upgrades and user experience enhancement.

- Oversee development progress, testing (UAT), deployment, security compliance and data integrity.

- Lead integration of academic functionalities such as research submission review modules, publication/patent tracking, milestone dashboards and reporting features.

- Ensuing compliance with Government guidelines, polices such as DPDP act for maintaining the data of beneficiaries in secure way.

- Manage portal enhancements in alignment with beneficiary workflow, monitoring and evaluation needs.

C. Qualifications & Experience

- **PhD** with minimum 1 year of experience.
- **Or M.Tech/M. S** in Computer Science or related domain from a recognized institution with minimum 3 years of experience.

Added Advantage:

- Demonstrated research experience evidenced through peer-reviewed publications and/or patents.
- Experience in leading, coordinating or managing development of a software platform / portal / MIS system.

D. Skills & Competencies

- Strong understanding of research methodologies, scholarly publishing and research evaluation systems.
- Ability to lead portal development teams and translate academic workflows into technology design.
- Excellent analytical, documentation, reporting and presentation skills.
- Strong communication and stakeholder management abilities.
- Knowledge of cybersecurity, database governance, and UI/UX principles is desirable.

E. Key Attributes

- High integrity and confidentiality in managing academic and research data.
- Ability to manage multidisciplinary academic, administrative and technology leadership responsibilities.
- Proactive, collaborative and ecosystem-building mindset.

F. Appointment & Tenure

- Full-time contractual position under the Visvesvaraya PhD Scheme.
- Tenure may be extended based on performance and program requirements.

General Conditions applicable to all applicants covered under this advertisement:

1. Those candidates, who are already in regular or contractual employment under Central / State Government, Public Sector Undertakings or Autonomous Bodies, are expected to apply through proper channel or attach a 'No Objection Certificate' from the employer concerned with the application OR produce No Objection Certificate at the time of interview.

2. Digital India Corporation reserves the right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.

3. The positions are purely temporary in nature for the project of Digital India Corporation and the appointees shall not derive any right or claim for permanent appointment at Digital IndiaCorporation or on any vacancies existing or that shall be advertised for recruitment by Digital India Corporation in future.

4. Digital India Corporation reserves the right to terminate the appointments of all positions with a notice of one month or without any notice by paying one month's salary in lieu of the noticeperiod.

5. The maximum age shall be as on the last date of receipt of the applications. Screening of applications will be based on qualifications, age academic record and relevant experience. The designation against the position shall be mapped as per the approved policy.

6. In case of a query, the following officer may be contacted

Ms. Vinaya Viswanathan
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