

N-21013/9/2024-NeGD
National e-Governance Division
Digital India Corporation
Electronics Niketan, 6, CGO Complex Lodhi Road,
New Delhi – 110003
Website: www.negd.gov.in / www.dic.gov.in

Web Advertisement
10.11.2025

The National e-Governance Division (NeGD) is an independent business division under the Digital India Corporation, Ministry of Electronics and Information Technology. NeGD has been playing a pivotal role in supporting MeitY in Programme Management and implementation of e-Governance projects and initiatives undertaken by various Ministries/ Departments, both at the Central and State levels.

NeGD has been spearheading several innovative initiatives under the aegis of the Digital India Programme. Those have been developed keeping the vision areas of Digital India at the core- providing digital infrastructure as a core utility to every citizen, governance and services on demand and in particular, digital empowerment of the citizens of our country; some of these initiatives include DigiLocker, UMANG, Poshan Tracker, OpenForge Platform, API Setu, National Academic Depository, Academic Bank of Credits, Learning Management System.

It has myriad roles and responsibilities from supporting Central Line Ministries and State Government Departments on e-Governance projects, reviewing State Action Plans, offering support in technology management, strategy formulation & implementation of Emerging Technologies viz. AI, Blockchain, GIS etc., to facilitating digital diplomacy with focus on Indian startups and products

NeGD has been a leader in implementation and execution of a gamut of pilot/ infrastructure/ technical/ special projects and support components to framing core policies, project appraisals, R&D, and guiding /conducting assessments, undertaking activities for building capacities of both Government officials and] other stakeholders, and creating mass awareness about schemes and services under the Digital India Programme.

NeGD is currently inviting applications for the following positions purely on Contract basis initially for a period of 3 years which is further extendable as per the requirement of the project.

S. No	Position	Experience	Vacancy	Budget
1	Lead Project Management Consultant	15 years +	01	Maximum Rs. 41,44,000/- per Year
2	Senior Project Management Consultant	10 years+	02	Maximum Rs. 33,60,000/- per Year
3	Project Management Consultant	8 years+	02	Maximum Rs. 22,40,000/- per Year

* The maximum age limit shall be 55 years on the closing date of receipt of application.

** The place of posting shall be in New Delhi but transferable to project locations of NeGD as per existing policy of NeGD/DIC.

Screening of applications will be based on qualifications, age, and relevant experience. NeGD reserves the right to fix higher threshold of qualifications and experience for screening and limiting the number of candidates for interview. Only shortlisted candidates shall be invited for interviews. NeGD reserves the right to not to select any of the candidates without assigning any reason thereof.

The details can be downloaded from the official website of DIC and NeGD, viz. www.dic.gov.in, www.negd.gov.in.

Eligible candidates may apply ONLINE: <https://ora.digitalindiacorporation.in/>

Last date for submission of applications will be: 21.11.2025

Job Description:

A team of **Project Management Consultant (PMC)**

JOB ROLE: Project Management Consultancy for IT Projects at Capacity Building Division

Reporting to Director (CB), NeGD

Job Objective

The objective of this team is to deliver specialized project management consultancy for IT projects within various Ministries, Departments, and State Governments in India. As part of a PMC team, the consultant will guide the full lifecycle of IT initiatives under Digital India and Digital Public Infrastructure (DPI), from initiation to closure, while documenting best practices and ensuring alignment with national standards. This position collaborates closely with NeGD to optimize governance, mitigate risks, and drive successful IT project outcomes.

Team Composition

Position	No. of Posts	Experience
Lead Project Management Consultant	01	Minimum 15 years
Senior Project Management Consultant	02	Minimum 10 years
Project Management Consultant	02	Minimum 8 years

Primary Responsibilities

Assist NeGD in enhancing IT project lifecycle management through structured consultancy, emphasizing end-to-end processes including planning, execution, monitoring, and closure.

Project Lifecycle Management

Lead, manage and operationalise the complete IT project lifecycle, ensuring timely execution, budget control, and adherence to Digital India standards from inception through to project handover. Formulate project charters, detailed project reports (DPRs), and roadmaps that cover all lifecycle phases, including resource allocation and dependency mapping. Conduct regular reviews, risk assessments, and progress tracking using PMO dashboards to maintain project health throughout the lifecycle.

Deliverables

- Comprehensive IT Project Lifecycle Management Plan with standardized templates for phases and tools.
- Monthly and quarterly monitoring reports on IT project progress and lifecycle milestones.
- Lessons learned reports for completed IT initiatives, focusing on lifecycle improvements.
- Knowledge compendium on IT project governance and best practices in lifecycle management. Documentation as case studies and sessions for iGOT, Mission Karmayogi.
- Recommendations for capacity building and process enhancements in IT consultancy.

Educational, experience, skills and Certifications required:

Position	Educational background	Experience	Core Skills	Certifications
Lead PMC	Essential: Bachelor's degree in engineering, Technology, Computer Science Desirable: Master's degree in technology, Management, Public Policy, or Digital Transformation preferred.	• Minimum 15 years experience in managing large-scale government or enterprise digital transformation programs. • Proven record of leading multi-stakeholder digital governance initiatives at the Central or State level. • Experience in program governance, inter-ministerial coordination, and managing multi-vendor environments.	• Strategic programme design, execution, and monitoring for government ICT initiatives. • Expertise in governance frameworks, performance metrics, and value realization for e-Governance projects. • Strong negotiation, stakeholder engagement, and high-level reporting skills. • Ability to lead a multi-disciplinary team of consultants and interface with senior government officials.	Mandatory: PMP / PRINCE2 Practitioner or equivalent. Preferred: TOGAF (Enterprise Architecture), ITIL, AgilePM, or Prosci Change Management certifications.
Senior PMC	Essential: Bachelor's degree in engineering, Technology, Computer Science Desirable: Master's degree in project management, Data Systems, or Digital Transformation preferred	• Minimum 10 years 'experience in ICT project management or Digital Governance consulting. • Experience in developing DPRs, RFPs, and procurement support documentation for digital programs. • Worked on emerging technologies (AI, Cloud, Cyber security or Blockchain) and their application in government.	• Proficiency in project monitoring tools (MS Project, JIRA, or equivalent). • Strong understanding of Digital India frameworks, IT policies, and architecture standards. • Competence in budget planning, quality assurance, and performance evaluation. • Experience in preparing progress reviews, dashboards, and analytical reports.	Preferred: PMP / PRINCE2 Foundation, Agile Scrum Master, or ITIL v4. Additional Advantage in ET: Certification in Cloud or Data Governance frameworks (e.g., AWS Cloud Practitioner, CDMP).

PMC	Essential: Bachelor's degree in engineering, Technology, Computer Science or Management Desirable: Diploma or PG Certificate in Project Management preferred	• Minimum 8 years 'experience in project coordination, PMO operations, or IT project delivery. • Experience supporting national or departmental ICT projects, preferably in a consulting/implementation capacity. • Proficient work in project documentation, vendor coordination, and performance tracking.	• Strong understanding of project planning, milestone tracking, and documentation management. • Good understanding of change management and government procurement processes. • Strong data analytic and reporting capabilities. • Proficient in communication, drafting, and presentation for government audiences.	Desirable: CAPM, PRINCE2 Foundation, or Lean Six Sigma. Preferred Add-ons: Courses in Digital Governance, Data Privacy, or Cybersecurity.
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General Conditions applicable to all applicants covered under this advertisement

1. Those candidates, who are already in regular or contractual employment under Central / State Government, Public Sector Undertakings or Autonomous Bodies, are expected to apply through proper channel or attach a 'No Objection Certificate' from the employer concerned with the application OR produce No Objection Certificate at the time of interview.
2. NeGD reserves the right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.
3. The positions are purely temporary in nature for the project of NeGD/DIC and the appointees shall not derive any right or claim for permanent appointment at NeGD/DIC or on any vacancies existing or that shall be advertised for recruitment by NeGD in future.
4. NeGD reserves the right to terminate the appointments of all positions with a notice of one month or without any notice by paying one month's salary in lieu of the notice period.
5. The designation of the selected candidates shall be mapped as per the existing designation policy of NeGD.
6. In case of a query, the following officer may be contacted:

HR Team

National e Governance Division, 4th Floor, Electronics Niketan, 6-
CGO, Complex Lodhi Road, New Delhi – 110003
Email: Negdhr@digitalindia.gov.in